



SWWOP

SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT LTD

Annual Report 2011-2012

SWWOP Ltd is a small voluntary sector project, a registered charity and company limited by guarantee, and was established in 1992. The project provides a specialist outreach service to an extremely socially isolated and vulnerable group of women – street sex workers.

A snapshot of some of our work:

First sighting: Accesses outreach van, tells us she's involved in street prostitution anything from 3 weeks to 3 years, used to be in sauna's but due to drug use can't get work in sauna's anymore, only option left is the street. Drug use costs £300 per day, if unable to earn that much sex working she shop lift's, robs punters or commits' street robberies. She is currently living in a shared house with another woman in very similar circumstances.

Accesses outreach several times per week, gets arrested on a regular basis re soliciting, attends court usually when a warrant is issued, receives fines has to carry on selling sex to pay fines and fund drug use.

Months pass, she is still accessing outreach, health has deteriorated considerably, talked to her about change, our exit work etc. She is due in court again re shop-lifting, biscuits and bacon but someone has to pay. As she has been cautioned and arrested so many times there is the possibility of a custodial sentence, might be three months but it's on the cards. She says she is sick of the street, the hours, the punters the hurt. Boyfriend is locked up and she thinks she's pregnant.

We offer her an appointment; we will visit her or pick her up and bring to our office. Pregnancy test first, positive, she is referred to Jessops specialist substance midwife team. One of us takes her for her first scan; she is automatically put on methadone. She wants to keep the baby; we explain how difficult that may be with her lifestyle. We explain what and who else will be involved, what support is on offer, that it's more than likely the baby will go straight to foster care while she gets her life together. But the bottom line is all our clients have a chance, they just need to want it badly enough and access all support offered.

Yes the recession has started; grants and funding sources are being drastically cut. The following is the likely outcome if we were to be refused funding:

- The majority of our clients would not access services at all without outreach. Other agencies e.g. Turning Point, only offer generic services not specific to sex workers.
- STI's would be on the increase as women without support wouldn't attend sexual health screenings and without outreach, women wouldn't be able to discuss their sexual health with workers at a time suiting them.
- The huge support loss facing women when dealing with pregnancies, e.g. attendance at anti-natal clinics and other maternity services, numbers of babies re child protection and removal, babies born with health related problems due to drug and alcohol misuse
- Anti social behaviour and disorder in areas where women work, bringing added stress for local people
- More risk for women re 'dodgy punters' as we wouldn't be receiving, or be able to pass on, valuable information from the police to the women.
- Women receiving custodial sentences, grandparents likely to be looking after children or children put into local authority care.
- Overdoses & near misses due to unsafe substance misuse.

SWWOP Ltd

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Company Reg. No. 5413661

Review of Progress and Achievement

This year we have seen an increase in the work of our Crisis Intervention Worker; this has in turn increased the workload for our Exit workers as many of the new clients have carried on accessing the service after their initial crisis has been dealt with satisfactorily.

Again the current financial climate is looking more and more unstable, yet we have been very fortunate to receive a grant for 2 years from LloydsTSB, enabling the Exit workers to go back to their original hours. We also received a small grant from the Sheffield City Council to deliver specialist workshops to our clients. Cash donations have totalled £2000 throughout



Preparing a hanging basket



In our roof garden

the year.

All our workers are now on annual contracts; this is happening to all voluntary sector projects which can make life difficult when a large number of small projects are all vying for the same funding strands.

New initiatives have included becoming a member of Fareshare enabling SWWOP to provide food parcels to our clients; partnership work with HMP Newhall (women's prison); a new SWWOP publicity DVD and a small number of new volunteers.

Developments for 2012-13 include the implementation of client group involvement of workshops and other activities; increasing awareness of SWWOP, research into the client views of the new court legislation (Engagement & Support Orders); targeted at women finding themselves in court for loitering and as always increasing our volunteers.

A big thank-you goes to the manager Sali and all our workers and volunteers. I would also like to say a big thank-you to all SWWOP committee members who are instrumental in supporting the work of the project.

Angela Heal, Trustee



SWWOP would like to thank the following for their support in kind and in funding:

- Safe & Sustainable Communities Partnership
- Sheffield Primary Care Trusts
- The Tudor trust
- Sheffield City Council
- Lloyds TSB
- Genitourinary Medicine
- Centre for HIV & Sexual Health
- Chocolate Box
- The Archer Project
- Diva
- Our Staff Committee and volunteers
- Radio Hallam and their listeners
- Women's Print

Manager's Report

This year we have made contact with approximately 250 individual women involved in street prostitution. The numbers of women involved has decreased, this is in part due to technology (women using their mobile phones, the internet and websites), but also because there is a recession.

The numbers are also down this year because we lost five of the women to untimely deaths! These deaths included drug overdoses x 2, accidental death and alcohol related deaths x 2. This death rate is abnormally high compared to other population groups.

In January we employed a new worker, Toni Claridge (funded by Tudor Trust for three years). Her initial title was 'Outreach Follow up Support Worker', but this was changed very quickly to 'Crisis Intervention worker' as Toni slowly began to get to know the women, her self confidence increased and trust was established between them. The emphasis of the role was to engage with particular women accessing our evening outreach service at a time when they were/or were about to reach a point of crisis and in need of intensive support. Of an evening women often accessed outreach with a number of issues that in reality needed to be dealt with as soon as. However due to SWWOP being such a small project and our workers already in exclusive pre-ordained roles, we weren't able to respond to 'crisis' as fast as we would like. For instance; women were in crisis due to outstanding warrants, getting back on a 'script', child protection, drug/alcohol treatment and homelessness etc. Toni became 'super-woman' in the eyes of the women as she was able to swoop in sort out their immediate crisis enabling the women to become slightly more stable for a 'short time'. Often within days there would be another crisis to be sorted as this chaos is a fundamental part of their lives. All crisis work was dealt with by Toni, even if the woman was engaging with other workers allowing more long term therapeutic work to be carried out, if an emergency cropped up, Toni step's in. This is working beautifully, allowing Exit workers to concentrate on the longer term interventions.

Toni has slotted in extremely well considering we are such a very small team, three part time day staff, four paid sessional outreach staff and myself (manager) the only full timer though we have lots of volunteers. But we all know each other very well and letting someone else into the project could have been rather difficult if we hadn't worked hard to make the transition for a new worker possible. Our team hadn't changed in the past 8/9 years so this was not only major for us but also a big change for Toni who had not only never worked in the voluntary sector, but had never engaged in work which was fundamentally 121 work with clients! A complete learning curve but we knew she could do it.

Of course within the first few months there were teething problems, largely relating to our vision, as a team, about what the role could accomplish and how it differed from the work carried out by our existing workers (Exit Support). But the teething problems were sorted and the team is confident and bigger.

We have signed up to Fareshare; a national UK charity which



Sali Harwood, Manager

supports communities to relieve food poverty and food waste. This has enabled us to offer food parcels to our clients (another incentive for the women to access our services during the day), Although we only receive ambient food, there are plenty of items such as pasta and sauces, rice, tea and coffee, a range of tinned food, cereals, biscuits, fruit juices and a wide range of chocolate.

SWWOP have had a number of activities taking place in our roof top garden, these were well attended with children too. When asked which was their favourite activities the rooftop barbecues were top of the list.

We have also branched out this year; and our first port of call was HMP Newhall. We were invited to an open day to look at putting together support packages for women who were involved in street prostitution and or drug use in their past. A significant number of women from Sheffield are/have currently served short sentences for crimes such as benefit fraud, street robberies and shop lifting etc. As the sentence they serve is very short (on average 6-12 weeks), women are usually released from custody without any support in place for instance: housing. For others, their previous family ties have been 'broken' so the only option they see left is to return to the streets to make a little money to survive. The problems arrive when the women need to use drugs to engage in street prostitution and drugs to try and disengage when they go 'home'. Within no time at all their lives spiral out of control and the women are back in the same lifestyle they had before custody.

We engage with a particular female officer at Newhall who discusses our project with women and then the women self-refer. A number of the women already know of, and have used, our outreach service in the past which is also a bonus as they know the workers and the trust between us is already in place. A drop-in is held at the prison and as well as SWWOP a small number of other agencies attend e.g. Together Women Project and Target Housing to name a few. Any women who are interested in receiving our support attend the drop-in and have a 121 with one of our EXIT workers. To enable a quicker communication with women in Newhall, we have signed ►

Manager's Report (cont.)

up to 'email a prisoner'. This way the women often receive the email on the same day as SWWOP send it, making it a lot cheaper and quicker than posting out letters.

When a woman's release date is nearly up SWWOP will have already undertaken a huge amount of work on the woman's behalf so when she is finally released we can meet her and take her straight to the accommodation we have managed to put in place. This helps to stop the revolving door of prison, release, drugs and involvement in street prostitution or other forms of petty criminal behaviour once again. I have to add that all this support we enable to be put in place only happens because of the many other voluntary and statutory agencies in and out

of Sheffield who work in partnership with ourselves. Agencies such as Turning Point, CRI, Addaction and many small housing agencies including Target housing, Action housing, Stoneham and Sheffield City Council housing all make it possible for the women to turn around their lives so thank-you all.

I also decided to increase my learning this year and am proud to say I am currently undertaking an MA in International Criminology part-time at Hallam University which I am finding incredibly hard work but increasingly more interesting than I ever thought.

Sali Harwood

A summary of some of our activities

- **Crisis intervention:** 100 interventions over 12 months consisting of Court interventions/housing issues/benefits & drug treatment
- **Outreach sessions** 192 per year
- **Six Engagement and Support Orders** (where women are convicted of soliciting and receive an order from the court to attend three appointments @ swwop)



A Christmas treat

Outreach

I have been a member of the SWWOP team for almost 4 years now; I commenced as a volunteer and remained volunteering for roughly 3 years. Volunteering involved me completing between 1-3 shifts on the outreach van weekly. I am now a direct member of the SWWOP team and a paid worker, this has been for almost a year now.

When beginning my SWWOP career I was also within full time employment at the then, Sheffield drugs service: Turning point, as a needle exchange worker. I was at a great advantage to join the SWWOP team with this knowledge as the outreach van houses their own needle exchange. Harm minimisation is something I personally feel very strongly about, I feel for an individual to make positive steps and changes within their drug use, to make current practice 'safer' is the key.

Initially I was unsure what to expect from working on the SWWOP outreach van, I thought the time would mainly be focused on topics of prostitution and drug use but I soon learnt that my initial thought was incorrect. We hear many stories from the women, some astonishingly distressing ones, but some funny ones! It astounds me how the women manage their daily lives, to incorporate the tasks they complete, I find the women incredibly strong. It does however, sadden me to see the adverse paths most

of the women's lives tend to follow, but amazes me how each individual manages to cope with certain aspects.

Being part of the SWWOP team has given me a great insight to working women and has given me the opportunity to be involved in chaotic yet challenging situations, ultimately this inspired me to further my personal and professional development and I am now studying Adult nursing at University. I still continue my role within the SWWOP team and have even extended to completing some work throughout the day; this may involve supporting clients to various appointments or supporting the operation of the weekly drop-in. I have found that working throughout the day is different to working within the evening, I have found clients to be less chaotic throughout the day and it has been interesting to have the opportunity to view from both perspectives. I am under no illusion that clients do present throughout the day chaotically and that it would depend on personal circumstances at that given time.

It is extremely enjoyable to be a member of such a fantastic team, all striving for the same outcomes. It is rewarding to take part in a project that supports vulnerable women make positive changes in shaping their future. I hope to be an active participant within the team and the work SWWOP achieves for many years to come.

Sammy Redhall

Flight Plight of the Mallards

In March, arriving in the car-park at SWWOP, I was stopped in my tracks due to the noise of chirping and such like. On further investigation I found a duck and a drake plus seven little ducklings. How exciting! As the office is across the road from the river Don, it seemed the duck had flown over and made a nest in the car-park. I rang the RSPB and told them of my findings. They said all I could do was try to return them to the river or leave them as they were.

This gave us an added incentive to getting into work early to check on the ducklings. We provided food and water, plus a bowl of water as how else would they learn to swim. I even came in at the weekend to make sure they were surviving. But as the days passed, the numbers of ducklings were down, but we couldn't find any bodies!

When they were down to 3 we made the decision to remove them, perhaps to Rother valley. By this time the drake had vanished... and the duck was doing all the work herself. She often flew over the roof of the building and into the river, we assume to bring back 'proper food' for the ducklings.

The day came, only 2 ducklings left, these were very easy to catch but the mother was incensed. There was no way we could catch her and we didn't want to remove the ducklings from her care. We made the decision to leave them all together with the hope that once they had learnt



to fly they would find their way over the roof with their mother and live happily ever after.

Ha, next day we found the last two baby ducklings dead, the mother was distraught and making strange noises. Then she flew over the roof and was gone.



CRI Specialist Drugs Worker's Report

My role as a drug worker working in partnership with SWWOP has changed significantly over the past year. Having changed from a specialist sex workers drug worker I now work more generically as a 'Substance Misuse Recovery Worker' although fortunately working with SWWOP still forms part of my role and I still get to work evening outreach on the van, which has always been one of my favourite aspects of the work I do. Other changes to my role mean that I am no longer able to support women who are in tier 3 treatment with The Fitzwilliam Centre/Guernsey House or GP prescribing, this means that the women who are prescribed Substitute medication for their heroin dependency or those who receive support from those agencies for alcohol issues I no longer support in my role. This has been a difficult change for me to adjust to, although prescribing undoubtedly provides respite from the chaos and relief from withdrawal symptoms, substitute medication alone is not enough to provide the stability that women need in order to turn their lives around. They need that full compendium of practical, emotional and psychological support. Certainly on a personal level it feels sad to have had to move away from this specialism. Now I work generically I work with a variety of different groups which are equally demanding on

my time and therefore obviously I'm not able to dedicate all of my time to the women as I once was. Sometimes this can leave me feeling a little out the loop with changing trends and up to date knowledge but I do my best to keep as many fingers in the pie as I can so to speak. I really do gain satisfaction and great reward from working with these vulnerable yet incredible strong women. Like I said fortunately I still work on the van and I'm still able to support women that use crack cocaine – for which there is no substitute prescribing.

Luckily for me SWWOP's exit workers have stepped into the void as they have had substance misuse training but I feel it's fair to say that the continued support of a specialist drug worker would have been more ideal for the client group and for SWWOP.

Sarah Cotton CRI



Crisis Intervention Worker



I have now been in post for approximately 15 months, in this time I have had contact with, and supported, an average of 9 women per month. I have actually worked with a total of 32 individual women around the following issues: making homeless applications; referrals to housing associations; support moves to accommodation; facilitate re-entry back into drug/alcohol

treatment; hospital visits; applications for benefits and liaise with benefits agencies on the woman's behalf; organise and support women to attend Genito-Urinary (GU) Medicine clinic for sexual health screening; attend court and carry out Engagement and Support Orders; dentistry appointments; support women in pregnancy to make changes and generally act as an advocate for some of the most vulnerable, hard to engage women.

In terms of training and developing the role itself I have made 2 prison visits, met with numerous housing providers and work shadowed in their offices with the aim of introducing my role to

develop communication links between their service and SWWOP.

I have been vaccinated against Hepatitis B via the GU clinic, attended a women's clinic at one of the city's main drug treatment providers to offer out-reach support to women involved in street prostitution, and spent time at the city's central Needle Exchange service to better understand how to keep the out-reach van well stocked. I have also attended networking events to promote this new role within SWWOP.

Over the coming 12 months I plan to work with the majority of new clients that present either on the van or that come via referrals to SWWOP from other agencies in the city and will occasionally carry out short pieces of work with clients that I've worked with in the past 12 months where their EXIT worker is unavailable. I will promote the role of Crisis Intervention Worker with any housing associations or providers in the city that I have not worked with in the previous 12 months in order to strengthen communication opportunities between our services and bring about more swift and efficient referral processes for the women.

Toni Claridge

Case study:

In the earlier part of the year one of my very first clients was a woman who was banned from the majority of housing providers in Sheffield, in fact I struggled to find her a bed anywhere in Yorkshire and the one hostel that could take her said each time I rang they had no space. To keep a roof over her head she was exchanging sex with a "friend" however he was growing increasingly violent. I wrote a risk assessment of her situation which I forwarded to the hostel asking them to contact me when a bed came up. Within 2 days they had a bed (it was a Friday afternoon). I hunted for her around the city and when I found her, took her to the venue to get signed in and then to pick up

some more clothes and got her fed. I was confident that she would be safe for at least the weekend. This particular woman has since requested my support on an ad-hoc basis – as and when she has been in crisis. And that is the nature of the role – much of the work achieved is very short-lived. I'm offering the woman a platform with which to have a break from some of the tensions and pressure in her life for a short period of time which could bring about some level of stability and engagement with the project which in turn can lead to longer term benefits in that woman's life.



SWWOP on an outing



Recovery & Exit Support Team (REST)

It has been another eventful year at swwop with many changes and many new people accessing the service. We have had 26 new Exit clients throughout the year in addition to the clients we are already supporting. As a theme I think continuity is the right one, AnneMarie and I have now been here 8 and 9 years each. In this time we have met and supported a large number of women; sometimes the support has worked and women make new lives away from us, for some others the road was too hard at this time. But, we always let the women know that we are here when they decide to try again.

This year saw us welcoming our new worker, Toni, who started in January 2011. Her role is to pick up the crisis work off the van enabling AnneMarie and I to concentrate more on the ongoing exit work. This is a complete new role for SWWOP and is an exciting time of change and development.

SWWOP therapy days have continued and the women have provided lots of ideas for how we can extend them and encourage even more women to take part. We would say that the roof garden is a very active yet therapeutic space and also a favourite place for the women. In good weather barbecues for clients and their children are on offer, other times women just sit out there relaxing and chatting drinking lots of T etc. The space provides time out for clients, where they can focus on themselves for a couple of hours, take time out from their hectic lives but more specifically where they can enjoy time with other women all working towards similar aims.

During this year, AnneMarie and I completed our level 3 drug

awareness course; we only work 20 hours per week and the course took up much of our hours. Sometimes we would only be in work 1 day in a week. Despite this and with other existing workers and volunteers input we were able to manage our very busy workloads. This demanding time also showed what we can achieve when we have strong networks and partnerships, this enabled SWWOP to still be in contact

with as many clients as possible in fact we were able to retain the majority of our clients throughout this demanding time.

Personally, I found the course very enjoyable especially studying in a group setting; but the course was mentally challenging, and I was very relieved when it had finished. Being able to access the course has meant that as a team we have been able to change the way we work with a number of specific clients by developing and offering more tailored support and a more comprehensive service.

It has been a positive year for all of us and we look forward to building on the foundations that were laid last year.



Shelley and AnneMarie

Partnership Work

GU Medicine Report

When Sali spoke to me about this year's annual report, she said "... do something personal...", so after a lot of deliberation (and "gentle" encouragement from the boss) here it is. I'm now in my ninth year working on the van, and those nine years have pretty much covered the extremes of life both good and bad. It's hard to explain the complete range of emotions that I've witnessed and experienced over this time: there's been tragedy (death and serious ill health amongst women my own age and younger, violence and sexual assaults), hope (learning that someone has exited successfully, got that script sorted..), frustration (when someone finds themselves back out working after a break or exiting, that life has dealt them yet another blow, that a crack/heroin habit has got it's hold once again), laughter (there are some seriously good story-tellers amongst the women, sharper than any popular stand-up), desperation (being told "I can't do this anymore, I hate it.." and then watching that person step off the van to try and get another punter) and happiness (someone feels that something's actually going right in their life (no matter how small) and that problems are getting sorted), and much, much more.

I've had the privilege to meet some seriously capable, intelligent and interesting women, who if, life had been different, could, and should, have had success and happiness in work, relationships and family life, but along the way an event, or series of events has changed everything. I think this is sometimes one of the things I find both frustrating and sad. Many people can still only relate to historical stereotypes of who and why someone is involved in prostitution, and that it's a "choice" women make. Given what I've learnt, seen and talked about with the women I've met, nobody should ever think that this is a "choice", but actually an exceptionally difficult decision driven out of despair, necessity and

circumstance.

When I'm on the van I often forget how surreal it is being out on the "Beat"; listening to the women describing (strange) stories about punters, seeing the "walkers" repetitively pounding the deserted streets and trying to work out what is going through their heads, and hearing from the women themselves about what's important to them, right there and then, when they've got on the van (which I've found can be anything from a decent hot chocolate or some condoms through to help with emergency accommodation and getting support to exit). Compared to my day job (at GU medicine), I've learnt to accept that during outreach even the tiniest outcomes (somebody staying on the van to talk for a few minutes, rather than rushing on and off) is something to celebrate; at times this has been hard, particularly when I've got my "nurse" head on and feel that we've had so many missed opportunities to complete sexual health screening, but it's also led me to think more creatively about how we broach this issue.

Working with, and for, SWWOP has been really important for me, on many different levels. Professionally and personally I've gained insight, knowledge and a perspective on work and life that I don't think I would otherwise have had the opportunity to, and I hope that this will continue over the years to come. And finally, to all the team at SWWOP, a big "thank you", it's a pleasure to work with such an interesting, experienced and friendly group of people, I've learnt a lot from you all – thanks!

Katie Bain- Sexual Health Worker



Treasurers Report

Following on from Sali's report, as treasurer of SWWOP I will also speak of continuity, as our core funders the 'Primary Care Trust' and the 'Safer and Sustainable Communities Partnership' have also provided a continuity of funding and support for many years now. We thank them most sincerely and recognise that these major funders of our project are themselves in the middle of huge changes within their organisations. We hope SWWOP will be recognised for the good work it carries out and that these funders will carry on funding this small but very worthwhile project.

SWWOP are now in the 2nd year of a three year funding grant from the Tudor Trust; this money enabled us to recruit a Crisis Intervention worker – Toni Claridge, plus some additional funding towards our premises, office and van costs. This role has been very instrumental in keeping women engaged within the project after their 'crisis' was in most cases sorted.

A one-off donation (£2462) from Sheffield City Council small grants team was also successfully approved. This enabled us to pay for the training of volunteers, engaging facilitators to lead focus groups, provision of childcare, equipment hire and publicity costs.

We are also very excited as we have been very fortunate in securing two years funding from Lloyds TSB to begin in February 2012. As you will know (see previous Annual Report), due to council cuts our Exit workers had to reduce their hours from 20 per week down to 15 hours in April 2011. This funding from Lloyds TSB will enable the workers to resume their original hours per week. The funding also covers extra outreach costs (diesel price increases, secure parking for the van and extra outreach sessions). The funding also covers a comprehensive training programme for clients exiting which also includes their subsistence and travel costs.

We would also like to thank all our generous donors who throughout the year have donated approximately £2000 through Just Giving and other forms of fundraising. SWWOP has also increased its budget by a small amount by charging for presentations delivered at conferences etc.

As always thanks to all the staff, and our grateful thanks to the committee members and volunteers who give their time and support, which is very much appreciated.

Nira Hacker Treasurer

SHEFFIELD WORKING WOMEN'S OPPORTUNITIES PROJECT

Statement of Financial Activities for the year ended 31 March 2012

	Notes	Unrestricted funds £	Restricted funds £	Total funds 2012 £	Total funds 2011 £
Incoming resources	1				
Incoming resources from charitable activities:					
Grants and donations	2	1,998	145,304	147,302	138,620
Activities for generating funds:					
Other receipts		1,002	-	1,002	28
Total incoming resources		3,000	145,304	148,304	138,648
Resources Expended					
Charitable activities					
Wages	5	-	87,677	87,677	85,810
Payroll service		-	547	547	779
Travel, training & conference		-	1,838	1,838	1,383
Premises		1,176	17,544	18,720	18,444
Office repairs, renewals and maintenance		-	1,079	1,079	1,097
Volunteer expenses		-	1,633	1,633	806
Insurance		-	1,090	1,090	779
Networking events		-	-	-	1,158
Telephone, mobile & internet		-	3,942	3,942	4,042
Vehicle maintenance/tax/insurance		1,887	2,850	4,737	4,177
Equipment		-	-	-	972
Printing, postage and stationery		-	1,102	1,102	1,059
Publicity		-	974	974	606
Outreach		-	671	671	948
Exit support		-	2,534	2,534	2,492
Health items		-	1,750	1,750	3,587
Focus group		36	1,887	1,923	-
Other expenditure		-	561	561	671
Governance costs					
Accountancy and independent examination		-	375	375	375
Total resources expended		3,099	128,054	131,153	129,185
Net (outgoing)/incoming resources		(99)	17,250	17,151	9,463
Total funds brought forward		366	14,000	14,366	4,903
Total funds carried forward	3	267	31,250	31,517	14,366

Notes to the accounts

1 Accounting Policies

(a) General

These Accounts have been prepared in accordance with applicable accounting standards and with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005).

(b) Donations and fund accounting

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

(c) Resources expended

Expenditure is included on an accrual basis.

2 Grants and donations

	Unrestricted funds	Restricted funds	Total funds
Lloyds TSB Foundation	-	15,000	15,000
Safer & Sustainable Communities Partnership	-	47,000	47,000
Sheffield City Council	-	2,462	2,462
Sheffield Primary Care Trust	-	55,842	55,842
Tudor Trust	-	25,000	25,000
Donations	1,998	-	1,998
	<u>1,998</u>	<u>145,304</u>	<u>147,302</u>

3 Restricted Funds

	Opening balance at 01/04/11	Incoming resources	Closing balance at 31/03/12
Lloyds TSB Foundation	-	15,000	(2,500)
Safer & Sustainable Communities Partnership	-	47,000	(47,000)
Sheffield City Council	-	2,462	(2,462)
Sheffield Primary Care Trust	-	55,842	(55,842)
Tudor Trust	14,000	25,000	(20,250)
	<u>14,000</u>	<u>145,304</u>	<u>128,054</u>

4 Accruals

These are expenses that have been incurred but have not been billed or paid for during the accounting period. They are in respect of:

Independent Examination	£ 375
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5 Staff costs and trustees remuneration

Gross salaries	£ 78,997
Employers national insurance	3,120
Pension	5,560
	<u>87,677</u>

An equivalent of four full-time employees were employed during the year. No remuneration was paid to any trustees during the period.